

Application for | *Planning Permit for Subdivision / Boundary Adjustment* Under the 'Land Use Planning and Approvals Act 1993' (LUPAA)

Proposal:

Provide details of the proposed number of lots as well as any proposed buildings and works. If there is not enough writing space, please provide an additional page with the application.

Subject Site/s:

If the proposal requires access or a right of way or services over another property, details of all properties must be included.

If there are more than two properties, please include additional information on a separate page with the application.

Property 1

Address:

Suburb/Town:

Postcode:

Certificate of Title No:

Property 2

Address:

Suburb/Town:

Postcode:

Certificate of Title No:

Current Use of Site/s:

1

2

Owner/s:

As per the current Certificate/s of Title.

1

2

Applicant:

If the applicant is not the owner, the applicant must notify the owner that this application is being made.

Name:

Email*:

Address:

Suburb/Town:

Postcode:

Phone:



*CONSENT TO EMAIL ONLY

In accordance with the Electronic Transactions Act 2000, I consent to information relating to this application being given by electronic communication ONLY to the nominated email address above.

Please Tick ✓

NOTE: If consent is not provided, all correspondence will be sent via email (where provided) **and** post by default.

Signature of Council and/or the Crown (if applicable):

If you are uncertain if this section applies, please see 'Requirements for Submitting this Application' on page 3 for further information

If you have spoken to a Council Officer, please provide their name:

If you are unclear on any aspect of your application, please contact our Planning Department for advice or to arrange an appointment.

Kingborough Council

DECLARATION *Please read this page carefully, then sign and date at the bottom once complete.*

▪ **Restrictions, Easements or Covenants**

I have read the Certificate of Title and the Schedule of Easements for each of the subject site/s and am satisfied that this application is not prevented by any restrictions, easements or covenants.

▪ **Access to Subject Site/s by Council Officers**

I give permission, as or on behalf of the Owner, for Council Officers to enter the subject site/s for the purpose of assessment of this application.

▪ **Copyright of Application and Materials**

I declare that I have obtained all copy licenses and permissions from the copyright owner for the publication, communication, and reproduction of this application and any and all materials provided with or as part of the application for the purposes of managing, assessing, advising on and determining the application.

In direct reference to this application and any and all information, reports, plans and materials provided with or as part of the application, I authorise the Council to:

- Make these documents available in electronic format on the Council's website and in hard copy at the Council's office;
- Make copies of these documents which are, in the Council's opinion, necessary to facilitate consideration of the application; and
- Publish and reproduce these documents in Council Meeting agendas for representatives, referral agencies and other persons interested in the application.

I indemnify the Council for any claim or action taken against them for breach of copyright in respect of this application and any and all information, reports, plans and materials provided with or as part of the application.

▪ **Notification of Application to Owner/s**

In accordance with Section 52(1) of LUPAA, I declare that I have notified the Owner/s of my intention to make this application. Where either of the subject site/s are managed or owned by either the Council or the Crown, their consent is attached.

▪ **I declare that the information provided in this application is true and correct.**

Applicant's Signature:

Date:

Electronic applications are encouraged – please email to development@kingborough.tas.gov.au

Please see the following 'Requirements for Submitting this Application'

Privacy Statement

The completion of this form may require the disclosure of personal information. The intended recipients of this information are officers of the Kingborough Council to advance the purposes of this form and to carry out Council business. The *Personal Information Protection Act 2004* and Council's Privacy Policy regulate the use of this information, which will not be disclosed to any other party, except with your permission or if required or authorised by law. You may make application to access or amend personal information held by Council by contacting Customer Service. Should you not provide the information sought, Council will not be able to process this form.

Requirements for Submitting this Application | Subdivision / Boundary Adj.

As per Clause 8.1.2 & Clause 8.1.3 of the '[Kingborough Interim Planning Scheme 2015](#)' ("the Scheme")

Please ensure that you have provided all necessary information outlined below. Further information to allow assessment of your application may be requested following its initial assessment after lodgement.

✓ DOCUMENT	Description of Requirement/s
<input type="checkbox"/> Application Form	Must be completed with correct addresses and contact details, an accurate description of the proposal, and signed and dated by the Applicant.
<input type="checkbox"/> Certificates of Title <i>To be provided for all properties.</i> <i>Titles can be obtained online at www.thelist.tas.gov.au</i>	Must be a current edition and contain: <ul style="list-style-type: none"> <input type="checkbox"/> Folio Text <input type="checkbox"/> Folio Plan <input type="checkbox"/> Any of the following that are applicable to the subject site/s; <ul style="list-style-type: none"> ▪ Schedule of Easements ▪ Agreements pursuant to section 71 or section 78 of LUPAA <i>Commonly referred to by Council as 'Part 5 Agreements'</i> ▪ Council Notifications ▪ Conditions of Transfer
<input type="checkbox"/> Plans <i>Your plans must clearly show the proposed subdivision and be drawn at an appropriate scale including a North point.</i> <i>PLEASE NOTE: The description of this requirement is provided as a minimum. Additional information and detail may be requested to assess your application against the relevant standards of the Scheme.</i>	Your Subdivision Proposal Plans should show: <ul style="list-style-type: none"> <input type="checkbox"/> Number of all existing and proposed lots <input type="checkbox"/> Lot dimensions <input type="checkbox"/> Lot contours <i>as they relate to the Australian Height Datum</i> <input type="checkbox"/> Location, setbacks, dimensions and use of all existing buildings <input type="checkbox"/> Existing and proposed associated car parking <input type="checkbox"/> The location, dimension, and surface treatment of all accessways <input type="checkbox"/> Relationship of proposed to existing road network and adjoining land <input type="checkbox"/> Existing trees <i>and indicate which are to be <u>retained</u> and which are to be <u>removed</u></i> <input type="checkbox"/> Extent of any site works <i>e.g. cut, fill and method of retaining</i> <input type="checkbox"/> Stormwater design and disposal <input type="checkbox"/> Service availability and proposed method of waste disposal <input type="checkbox"/> Any proposed Public Open Space <input type="checkbox"/> Proposed staging (if relevant)
<input type="checkbox"/> Consent of the Crown/Council	If the proposal involves land that is managed or owned by Kingborough Council and/or the Crown, written permission must be included in this application from; <ul style="list-style-type: none"> <input type="checkbox"/> the Chief Executive Officer of the Council; and/or <input type="checkbox"/> the Minister of the Crown; or <input type="checkbox"/> their delegate <i>with an Instrument of Delegation</i> A signature from the above must also be included in the space provided on page 1.