

# Conditions of Hire

## **BACKGROUND**

ARTBOX is a mobile exhibition space that welcomes proposals from artists, designers, festivals, curators, community and cultural groups in all art forms including but not limited to: visual arts, sculpture, craft, design, digital media, performance, installation/site specific works and cultural heritage that display innovative ideas and approaches.

Applications that seek to engage with remote communities are encouraged.

Preference will be given to artists, makers and producers based in, or working with or in the Kingborough community.

## **ARTBOX DETAILS**

ARTBOX is a converted 20ft high cube shipping container with an interior space of 5700mm x 2180mm.

One long side has been fitted with glass for public viewing of exhibitions from the outside.

The interior consists of plain white walls with 10 metres of hanging track system, a wooden coloured floor and LED track lighting offering flexibility in their position.

ARTBOX can be powered by a nearby 15amp power point.

5 power points are available in the floor of the box.

Limited storage is available at the side of ARTBOX.

ARTBOX is designed to be unmanned, with public viewing from the outside and capacity to set lights/media/sound etc on timers.

## **CONDITIONS OF USE**

### **1. EXHIBITION FEE**

There is currently no fee for the use of ARTBOX whilst located in Kingborough.

### **2. INSURANCE**

While all due care will be taken with supplied items, Kingborough Council (KC) is not responsible for loss, theft or damage. Suppliers are responsible for their own insurance cover of their exhibition content while on display at the Gallery and in transit.

The exhibitor agrees that KC staff may enter and exit premises during an exhibition. KC staff will be available for questions or respond to needs that may arise during an exhibition and may be checking periodically with the exhibitor.

### **3. CLEANING AND REMOVAL OF RUBBISH**

Upon completion of an exhibition, the user is responsible for returning ARTBOX to the same clean condition in which it was found.

### **4. INSTALLATION/DISMOUNT**

It is the responsibility of the exhibitor to hang / install and dismount the exhibition / event.

ARTBOX is equipped with a gallery hanging system (Gallery@Home) for hanging art works, being 10 metres of hanging system (6 metres on rear wall and 2 metres on each side wall). String and hooks are available. Any plinths or other structures required will be the responsibility of the hirer. Works must be hung via the existing hanging system: No screws / nails / hooks or other fastenings are to be used. The exhibition must be displayed for the full period agreed.

Glitter or foil is not allowed on site. Only low tack tape is allowed on the floors, walls or windows. Any damage will be charged to the user.

The exhibition must be displayed for the full period agreed. Any alterations to the space must be discussed prior with written permission from KC staff.

Power points are in the floor and indicated on the floor plan.

Please be aware ARTBOX has no storage facility. No responsibility will be taken for works not collected at the designated collection time.

Please note that the ARTBOX can experience extreme fluctuations in temperature and moisture. We encourage exhibitors to consider carefully items that are placed in ARTBOX.

## **5. PUBLIC ENGAGEMENT ACTIVITY**

Exhibitors of ARTBOX are encouraged to present a Public Engagement Activity during their hire. Examples of Public Engagement Activities include:

- an artist talk
- a curator talk
- a demonstration
- a performance element

## **6. FIRE AND CANDLES**

Fire and/or candles are not permitted in ARTBOX.

## **7. PROMOTION**

Exhibitors will be displayed and documented on the KC website and/or Social media.

## **8. SELECTION PROCESS**

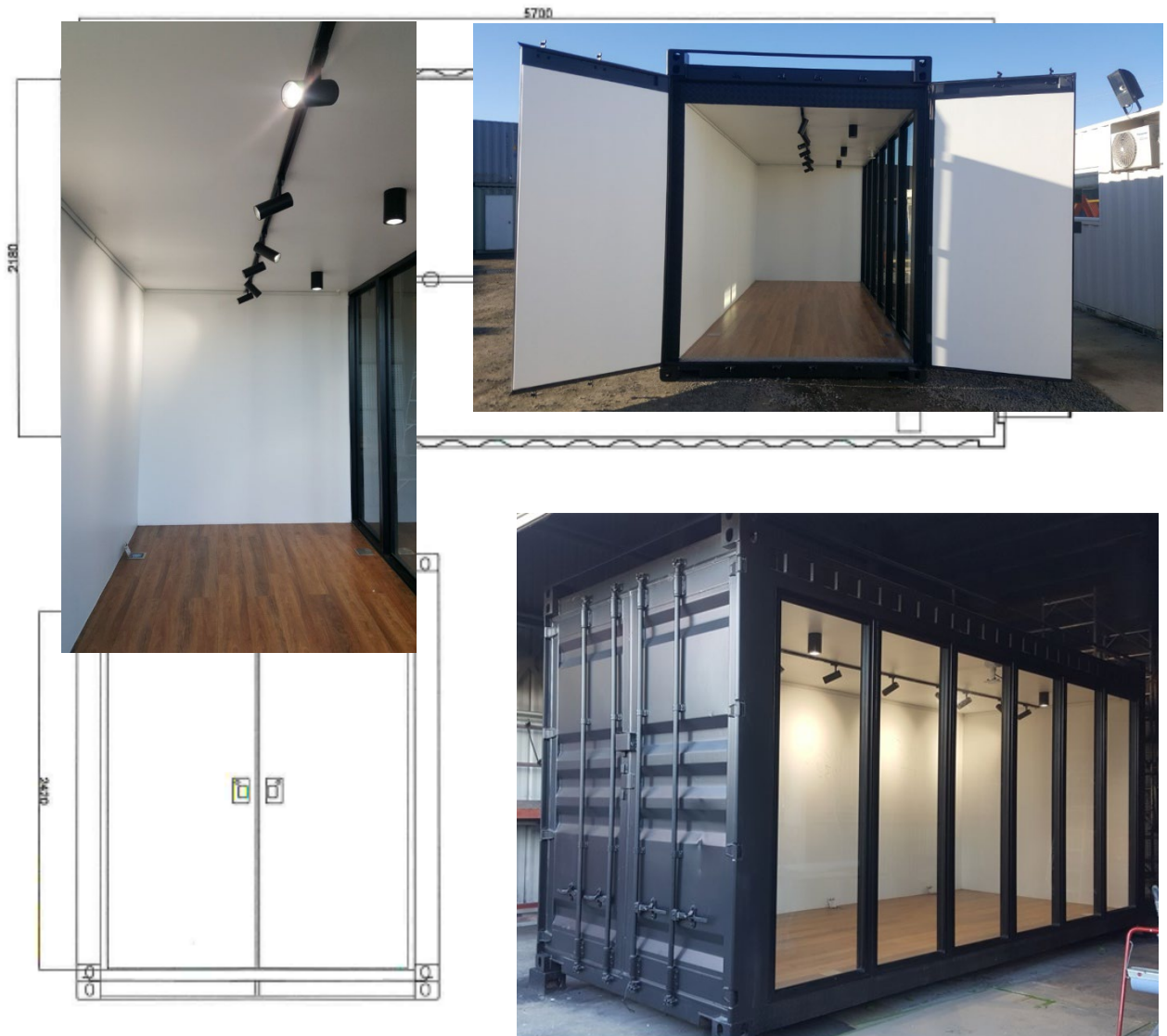
Expressions of Interest will be considered against the following set of criteria:

- Connection to community
- Clarity of theme/concept of the exhibition/project
- Appropriateness of the exhibition/project to the space and available resources
- Innovation, excellence or diversity represented in artistic practice
- Quality of documentation provided.

If your application is successful, you will receive an email with dates offered.

KC reserves the right to reject the installation of any artwork considered not to be of Gallery standards, be unsafe, be of a political or potentially divisive or offensive nature or inappropriate for display.

# ARTBOX



## Gallery Hanging System (Gallery@Home)

10 metres running with 6m rear wall and 2m x2 side walls  
20 x 3m hanging wire (25kg capacity)  
20 x adjustable hooks